

**THE SOUTH CENTRAL TEXAS REGIONAL CERTIFICATION AGENCY, INC.  
SPECIAL BOARD OF DIRECTORS MEETING**

Monday, July 29, 2019  
2:00 p.m.

San Antonio Housing Authority  
Board Room  
818 S. Flores Street  
San Antonio, TX 78204

RECEIVED  
CIT. STAFF CLERK  
2019 JUL 24 PM 3:17

**AGENDA**

The Board of Directors of the South Central Texas Regional Certification Agency, Inc. will hold a Special Board meeting on **Monday, July 29, 2019, at 2:00 p.m., at the San Antonio Housing Authority, Board Room, 818 S. Flores Street, San Antonio, Texas 78204.** Verification of Notice of Meeting and Agenda are on file in the office of the Executive Director. The Board will consider, discuss, and take appropriate action regarding the following items, unless otherwise noted therein:

- I. Call to Order
- II. Citizens to be Heard
- III. Review, Discussion and Consideration of the Minutes for the Regular Board of Directors Meeting June 24, 2019
- IV. Marketing Committee Report  
Briefing and Discussion of Outreach Event(s)
- V. Finance Committee Report
  - A. Briefing, Discussion and Consideration of the Financial Report April 2019
  - B. Briefing, Discussion and Consideration of the Financial Report May 2019
  - C. Briefing, Discussion and Consideration of the Financial Report June 2019
  - D. Briefing, Discussion and Consideration of the Budget Adjustment for Fiscal Year 2019
  - E. Briefing, Discussion and Consideration of the Proposed Budget for Fiscal Year 2020
  - F. Briefing, Discussion and Consideration of a SCTRCA Membership Fee Increase for Member Entities
- VI. Ad Hoc Database Committee Report
  - A. Briefing, Discussion and Consideration of the Using a Similar Functionality as is used in the City of San Antonio Central Vendor Registry Vendor Search Export Functionality
  - B. Briefing, Discussion and Consideration of Conducting Vendor Surveys to Gather Feedback from SMWVBE Firms on Their Support of an Open Database Which Contains Their Business Information in the SCTRCA's Effort to Increase SMWVBE Firms' Exposure to Prime Contracting and Subcontracting Opportunities
  - C. Briefing, Discussion and Consideration of B2Now Services to Enhance SCTRCA Functionality, to Add an Export Feature to SCTRCA Vendor Searches.

- D. Briefing, Discussion and Consideration of Developing an Approach to Assess Current Corporate Sponsors Interest and Investment in the SCTRCA Should the SCTRCA Database Become Exportable to the Public for Free.
- VII. Policy, Procedures and Personnel Committee Report
  - Briefing, Discussion and Consideration of New SCTRCA Staff and Executive Director Evaluation Forms
- VIII. Executive Committee Report
  - A. Briefing, Discussion and Consideration of the SCTRCA Retreat and Strategic Planning
  - B. Briefing, Discussion and Consideration of the SCTRCA Mobile App Development
  - C. Briefing, Discussion and Consideration of SCTRCA Legal Services Contract Rate Increase
- IX. Executive Director's Report
  - A. Certification Activity Report
  - B. Outreach Activity Report
  - C. SCTRCA Entity Update
- X. Board Chair's Report
  - Briefing and Discussion of Establishing a Cyclical Review of the SCTRCA Governing Documents, Board Policies and Agency Procedures
- XI. Future Business
- XII. Adjournment

RECEIVED  
 OFFICE OF THE CLERK  
 19 JUL 24 PM 3:17

\*A closed meeting, if required, is authorized by statute. If, during the course of the meeting, any item listed on the agenda should require discussion in closed meeting, the Board will convene in Closed Session in accordance with Texas Government Code Sections 551.071-551.089. No action shall be taken during a closed meeting. The Board will reconvene in open session before the meeting is adjourned.

This meeting site is accessible to individuals with disabilities and the general public. If you have a disability and require special accommodation, please call (210) 227-4722 ext. 304 at least one business day before the meeting. Parking is available. Auxiliary aids and services are available upon request (interpreters for the deaf and/or hearing impaired must be requested forty-eight [48] hours prior to the meeting). For assistance, call (210) 207-7245 voice/TTY.